

## **The George Gund Foundation Seeks 2020-2022 Fellow**

The George Gund Foundation Fellowship provides an opportunity for promising professionals to work inside the Foundation, a philanthropic organization that plays a vital role in supporting the civic life of Greater Cleveland and in various state and national policy deliberations that affect our community. The Fellowship is a two-year, full-time commitment beginning in summer 2020, requiring residence in Northeast Ohio during the term of engagement. The Fellowship experience will be tailored to the Foundation's needs and will include a wide range of substantive assignments including analyzing grant proposals, organizing and conducting site visits and research related to the Foundation's grantmaking interests.

To be considered for the Fellowship, each candidate must submit a cover letter, a short essay discussing why the Fellowship opportunity is appealing, a detailed resume and two letters of recommendation. Please also indicate how you learned of the position. These materials should be combined into one PDF document for submission and are due no later than 5 p.m. EST on January 10, 2020. The Fellow will be selected in the spring of 2020. Application materials should be emailed to [hr@gundfdn.org](mailto:hr@gundfdn.org). Letters of recommendation may be submitted as part of the application or sent separately via email or regular mail.

The Foundation views the Fellowship as a valuable early career opportunity and the selection process will be highly competitive. The successful candidate for this Fellowship will have demonstrated a desire to work in public service or the nonprofit sector. Excellent critical thinking and writing skills as well as sufficient computer competency to carry out assigned work are essential. While a graduate degree and/or several years work experience are typical of Gund Fellows, the Foundation also welcomes applications from untraditional candidates who possess the skills outlined above but whose life experiences have taken them down different paths.

Each George Gund Foundation Fellow will receive a stipend of \$47,500 per year, plus a full benefits package including health, dental, disability and life insurance, 403(b) contributions and work-related travel expenses. Housing, transportation and other living arrangements are the responsibility of the Fellow. The George Gund Foundation ([www.gundfoundation.org](http://www.gundfoundation.org)), established in 1952, is the largest private foundation in Ohio. The Foundation makes annual grants totaling approximately \$25 million. Program officers professionally handle grantmaking in arts, economic development and community revitalization, education, environment and human services.

The George Gund Foundation is an equal opportunity employer, hiring without discrimination due to race, color, religion, sex, age, sexual orientation, marital status, national origin, disability or any other protected characteristic established by law. The Foundation has a deep commitment to racial equity and inclusion and seeks a highly diverse pool from which to select the strongest candidate for this position. African-Americans and other underrepresented minorities who match this Fellowship profile are strongly encouraged to apply.