

Executive Director

Rainey Institute

Rainey is seeking applications and nominations for the position of Executive Director from individuals who have a heart for children and families in urban communities; energy to build on the organization's rich history; belief in the power of collaboration and the vision to propel our team toward the goal of continuous achievement.

Organizational Overview

Rainey Institute is dedicated to positive growth for Cleveland's youth through education and participation in the performing and visual arts.

Rainey Institute is where the arts change lives. It is where generations of families have danced, imagined and lifted their voices into a chorus of brightness and opportunity. Rainey is where the urban core meets classical music and sharp realities are gently softened through self-expression, self-confidence and self-discipline.

We are a community of dedicated teachers, artists, students, families, supporters, board members and volunteers who embrace the arts as a vehicle for nurturing creativity and goodness in young people. We recognize potential in all of its forms. We welcome the child who has no arts background as readily as the child who has perfect pitch. We are passionate about the arts and believe in its transformative power. And, most importantly, we love our children and the parents who entrust them to us as if they were our very own.

For more information about the Rainey Institute, including a complete position description, visit <http://www.raineyinstitute.org/>

The Position:

Role and Responsibilities of the Executive Director

The Executive Director serves as the chief executive and administrative head of Rainey, exercising overall authority, subject to the direction of the Board of Directors. In this regard, the Executive Director will perform the following duties:

- a) Implement, execute and administer all Rainey Institute policies
- b) Formulate and present to the Board of Directors, for their action, recommendations on: strategic planning and partnerships; curriculum and programming; fundraising; budgets; personnel management, promotions, assessment; salary and benefits for all employees; and planning and management of facilities
- c) Submission of reports on the operation of Rainey to the Board, and preparation of such other reports as the Directors or funders may require
- d) Other duties as required

Required Qualifications and Experience:

- Substantial executive management background with experience in a leadership role in an organization comparable to Rainey in mission and scale. Evidence of a distinguished record of professional achievement in business, social services, philanthropy or related nonprofit enterprises, is essential. Professional or volunteer experience with children and families in urban settings is preferred.
- Demonstrated understanding of and success in organizational development including strategic planning, organizational design and structure development, capacity building, change management, organizational transformation and culture building.
- Demonstrated success in resource development. Ability to work collaboratively with diverse groups including volunteers, social service and community development agencies, elected officials and media to develop strategic partnerships that increase capacity to raise funds from new and existing sources.
- Demonstrated appreciation for and commitment to the arts and its transformative power.

Search Team and Contact Information

Rainey Institute has retained the services of Diversified Search to assist in this search.

All nominations, applications (resume and cover letter) and inquiries should be directed electronically to: **RaineyED@divsearch.com**

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